Hall Chadwick

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Manager/ Senior Manager | Business Advisory, International and Taxation

Hiring organization
Hall Chadwick

Employment Type
Full-time

Job Location
Melbourne, Australia

Date posted
July 20, 2026

Description
About the Role

Hall Chadwick Melbourne is a leading mid-tier accounting firm, supporting a diverse range of clients across Australia and internationally.

We are seeking an experienced Manager/ Senior Manager to join our team. This role is central to delivering high-level accounting and tax services, managing client portfolios, and leading team performance. You will work closely with Directors to oversee complex engagements, drive process improvements, and provide strategic advice to clients, while mentoring and developing a high-performing team.

This is an excellent opportunity for a commercially minded professional with strong leadership capability looking to contribute to a collaborative and growth-focused environment.

Responsibilities
Work implementation and coordination:

- Provide high level accounting and tax services
- Prepare financial statements in accordance with the firm’s standards for all clients
- Prepare financial modelling and client special projects as required
- Review files and identify issues
- Monitor and ensure compliance with tax lodgement program, including Activity Statements and FBT
- Ensure all ATO and other correspondence is dealt with efficiently
- Recognise, research and advise Directors of any technical issues on engagements
- Proactively engage clients to discuss possible business improvements and efficiencies
- Attend management meetings and contribute to improvement of workflows and systems
- Set budgets for each client
- Plan and organise team’s workload for time efficiency taking into account budgets and productivity levels
- Monitor timelines to ensure due dates are met or managed appropriately
- Actively manage team’s workload and client deadlines and expectations
- Liaise with other teams where required to aim for an even allocation of workflows

Team leadership and management:

- Provide team members with clarity on their role and day to day responsibilities
- Delegate and supervise the work of accountants, ensuring work is of the highest quality, and provide feedback where necessary for improvement
- Encourage and mentor accountants to build competence and improve

efficiency, ensuring team members are provided with continuous training and learning opportunities to develop in their position
- With support of HR, recruit and manage pipeline of talent
- Build a fair and consistent work environment, whilst encouraging team building and collaboration within and across teams wherever possible
- Maintain an eye on the wellbeing of team members, seeking support from HR or Director to help manage concerns if required
- In collaboration with HR and Director, proactively manage performance, conduct and other staffing issues

Client relationship management:

- Provide a high level of customer service to clients, seeking to establish rapport and build the relationship at every opportunity
- Continuously contribute ideas to client base on how to improve client's financial position and reporting processes
- Effectively manage client relationship through periods of disagreement or contention
- Make suggestions to Director about possible business development opportunities

Qualifications

- A minimum of seven years' accounting experience in external public practice
- Demonstrates a high-level understanding of relevant taxation legislation and accounting standards
- Highly competent re reviewing financial accounts and income tax returns
- Experience in preparation of statutory financial reports (preferred)
- Some experience and technical working knowledge of FBT and ESS (preferred)
- Experience dealing with overseas clients (preferred)
- High level of computer literacy, with an excellent understanding of accounting software
- Excellent communication and interpersonal skills
- Ability to understand how actions and behaviours influence others, and how to regulate emotions to create a positive collaborative and respectful work environment
- Experience supervising/managing staff, with the ability to effectively mentor and manage staff through technical and other workplace issues
- Strong commercial acumen

Qualifications / Certifications

- Degree qualified in accounting, business or commerce
- CA or CPA qualified

Job Benefits

Here's some of what you can expect:

- Annual remuneration reviews.
- Career Development Conversations focused on your growth and career path.
- Ongoing investment in your learning and development.
- An open door, feedback culture.

- Support to balance your work and life commitments.
- Active social club and team connection opportunities.
- Employee Assistance Program.
- Wellbeing resources including fruit, coffee, monthly massages and flu shots.
- Employee referral program including an attractive bonus.
- Certified as a “Great place to work”.

Contacts

If you’re interested in being part of a team that values meaningful work and attention to detail, we’d like to hear from you.

To submit your application please click Apply Now or contact the HR team at careers@hallchadwickmelb.com.au for further information please

All applicants must be Australian citizens or hold a current valid Australian work visa.